


Missouri ACTE

Summer Conference & Trade Show

(Missouri Association for Career and Technical Education)



Missouri ACTE 2024 Summer Conference

July 22-25, 2024; Springfield, MO

Exhibitor Information

Exhibitor Information

July 22-25, 2024

Oasis Hotel and Convention Center

2546 N Glenstone Avenue ■ Springfield, Missouri

Why You Should Exhibit

■ Where else can you show your products and services to over 1,200 career & technical educators in just two days...and all for about 22¢ per contact?

■ During these uncertain economic times, it is more vital than ever to keep you name, products, and services in front of your customers. The Missouri ACTE Conference and Trade Show provides you with an inexpensive, valuable, face-to-face opportunity to do just that!

■ Your exhibit will be visited by over 1,200 secondary and post-secondary administrators, teachers, counselors, state supervisors, government and military representatives, as well as numerous active leaders in career and technical education from across the state of Missouri.

2024 Missouri ACTE General Program

Monday, July 22

9:30 am

Missouri ACTE Board of Directors Meeting

Oasis Hotel & Convention Center – Sahara

12:00 pm – 6:00 pm

Missouri ACTE Conference Registration

Oasis Hotel & Convention Center – Grand Ballroom

12:00 pm – 6:00 pm

Missouri ACTE Exhibits Open

Oasis Hotel & Convention Center – Grand Ballroom

2:00 pm – 3:00 pm

All Missouri ACTE Committee Meetings

Oasis Hotel & Convention Center – Maui Ballroom

Tuesday, July 23

7:00 am – 2:00 pm

Exhibits Open

Oasis Hotel & Convention Center · Grand Ballroom

7:00 am – 2:00 pm

Missouri ACTE Conference Registration

Oasis Hotel & Convention Center · Grand Ballroom

8:00 am – 9:30 am

Opening General Session – Paradise Ballroom

Welcome; President-Elect Speeches

10:00-11:30 am

Opening General Session – Paradise Ballroom

Welcome; President-Elect Speeches

11:30 am – 1:00 pm **LUNCH Break**

1:00 pm – 4:00 pm

All Division Sessions-Oasis Convention Center

Oasis Hotel & Convention Center

4:30 pm – 6:30 pm

Missouri ACTE Awards Reception

The Barley House at Moon Town Crossing

Wednesday, July 24

8:00 am – 11:00 am

Missouri ACTE Late Registration

Oasis Hotel & Convention Center · Glass Lobby

3:30 pm

House of Delegates Meeting

Oasis Hotel & Convention Center – Coco Ballroom

Booth Info

With your Exhibit space rental of \$500, you will receive:

- One 8'x 10' draped booth
- Standard backdrop with divisional side rails
- One 6' table skirted and covered
- Two chairs and one wastebasket
- Publicity in the Conference Program
- Name tags
- 2 Boxed Lunches each booth purchased

Exhibitor Info

Sunday July 21, 2024

3:00 pm – 8:00 pm ... Vendor Set Up

Monday July 22, 2024

8:00 am – 12:00 pm ... Vendor Set Up

12:00 pm – 6:00 pm ... Exhibit Hall Open

Tuesday, July 23, 2024

7:00 am – 2:00 pm ... Exhibit Hall Open

2:00 pm – 4:00 pm ... Vendor Tear Down

Conference Registration will be held on Monday afternoon in conjunction with the opening of the Exhibit Hall at the Oasis Hotel & Convention Center.

Registration and exhibits will continue on Tuesday.

These times will give attendees an excellent opportunity to visit all the exhibitors and we feel you will be pleased with the format. The two Opening General Sessions will also be held in the same facility as the exhibits. All of Tuesday sessions will be held in the Oasis Hotel & Convention Center this year on Tuesday morning and afternoon!

More Ways to Get Your Name Before Our Members

Sponsorships

For the price of sponsoring our Opening General Session, your name/logo will be put on our large screens to be viewed by all those attending the July 22 ...

- Opening General Session
- Exhibit Hall

Advertising in the Summer Program

You can put ... and keep ... your company name, logo, and supporting information before each attendee by advertising in the 2024 Summer Program.

You can choose a quarter, half, or full page ad. And, if you want, we'll even help you design it!

For information about sponsorships or advertising in the Missouri ACTE Summer Conference Program, email Karen Mason at pkmmason@leru.net or masonk@eastnewton.org or call 417-850-3566. In order for your ad to be included in the 2024 Summer Program, we will need to hear from you by June 12, 2024. ***We look forward to seeing you at the 2024 Missouri ACTE Conference and Trade Show in Springfield!***

Exhibitor Booth Reservation Form

Contact Information

The correct wording of firm name for program listing is as follows: (Please type or print)

Name of Firm: _____

Contact Name: _____

Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

E-mail Address: _____

Missouri ACTE should address future correspondence regarding the exhibit to (if different then above):

Name: _____

Address: _____

Phone: _____ E-mail: _____

Booth Selection Information

Choice of Exhibit Location (See Exhibit Hall Layout for Booth number)

1st Choice: Booth No. _____ 2nd Choice: Booth No. _____ 3rd Choice: Booth No. _____

Line of goods to be displayed: _____

Is there a competitive company you do not want to be next to? Yes No

If yes, who? _____

Payment Information

Number of Booths Desired: _____ @ \$500.00 per booth = \$ _____
TOTAL = \$ _____

Check (Enclosed) - Make check payable to: Missouri ACTE and remit to 10349 Route CC Stella, MO 64867

Visa/Mastercard/AMEX: # _____ Security Code _____

Exp. Date: _____ Name on Card: _____

Signature: _____

ACTE processes all of our credit card charges.

Exhibitor Booth Reservation Form *(Continued)*

Reservation Process

Exhibitors should fill out this Exhibit Booth Reservation Form and forward it to Missouri ACTE, along with the fee of \$400 for each 8' by 10' booth.

Make check payable to:

Missouri ACTE
Karen Mason, Executive Director
10349 Route CC
Stella, Missouri 64867

Or, fax Exhibit Booth Reservation Form, with credit card information, to: 417-472-7129.

Questions: Call Karen Mason at 417-850-3566

The Oasis Hotel & Convention Center will email exhibitors forms relating to signage, electrical, phone, freight and equipment needs. The Oasis Hotel & Convention Center will assist you with hotel reservations. Call 888-532-4338 or (417) 866-5253

Booth Personnel

Please print the names of the exhibitor personnel for name badges:

Phone # for contact during conference of at least one exhibitor present:

Promotion

Yes, please contact me about sponsorship opportunities.

Yes, please contact me about advertising in the Summer Program.

Name: _____

Are you interested in presenting in an exhibitor workshop? Yes

Door Prizes

If you have a door prize to donate, please check the appropriate box.

Yes, I will have door prizes at my booth.

MISSOURI
ACTE
*Missouri Association for Career
& Technical Education.*
Karen Mason, President
10349 Route CC
Stella, MO 64867

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July 22-25, 2024 Springfield, MO

Missouri ACTE 2024 Summer Conference

Exhibitor Information Enclosed