

Missouri ACTE

Summer Conference & Trade Show

(Missouri Association for Career and Technical Education)



Missouri ACTE 2025 Summer Conference

July 21-24, 2025; Springfield, MO

Exhibitor Information

Exhibitor Information

July 21-24, 2025

Oasis Hotel and Convention Center

2546 N Glenstone Avenue ■ Springfield, Missouri

Why You Should Exhibit

■ Where else can you show your products and services to over 1,200 career & technical educators in just two days...and all for about 22¢ per contact?

■ During these uncertain economic times, it is more vital than ever to keep your name, products, and services in front of your customers. The Missouri ACTE Conference and Trade Show provides you with an inexpensive, valuable, face-to-face opportunity to do just that!

■ Your exhibit will be visited by over 1,200 secondary and post-secondary administrators, teachers, counselors, state supervisors, government and military representatives, as well as numerous active leaders in career and technical education from across the state of Missouri.

2025 Missouri ACTE General Program

Monday, July 21

9:30 am

Missouri ACTE Board of Directors Meeting

Oasis Hotel & Convention Center – Sahara

9:00 am – 5:00 pm

Missouri ACTE Conference Registration

Oasis Hotel & Convention Center – Grand Ballroom

9:00 am – 5:00 pm

Missouri ACTE Exhibits Open

Oasis Hotel & Convention Center – Grand Ballroom

2:00 pm – 3:00 pm

All Missouri ACTE Committee Meetings

Oasis Hotel & Convention Center – Maui Ballroom

3:00 pm – 5:00 pm

All Division Breakout Sessions TBA

Oasis Hotel & Convention Center

Tuesday, July 22

8:00 am – 12:00 pm

Exhibits Open

Oasis Hotel & Convention Center ·
Grand Ballroom

8:00 am – 12:00 pm

Missouri ACTE Conference Registration

Oasis Hotel & Convention Center ·
Grand Ballroom

9:00 am – 10:30 am

Opening General Session – Paradise Ballroom

Welcome; President-Elect Speeches

4:30 pm – 6:30 pm

Missouri ACTE Awards Reception

The Barley House at Moon Town
Crossing

Wednesday, July 23

3:30 pm

House of Delegates Meeting

Oasis Hotel & Convention Center – Coco Ballroom

Booth Info

With your Exhibit space rental of \$500, you will receive:

- One 8'x 10' draped booth
- Standard backdrop with divisional side rails
- One 6' table skirted and covered
- Two chairs and one wastebasket
- Publicity in the Conference Program
- Name tags
- 2 Boxed Lunches each booth purchased

Exhibitor Info

Sunday July 20, 2025

3:00 pm – 8:00 pm ... Vendor Set Up

Monday July 21, 2025

8:00 am – 5:30 pm ... Exhibit Hall Open

Tuesday, July 22, 2025

7:30 am – 2:00 pm ... Exhibit Hall Open

12:00 pm – 2:00 pm ... Vendor Tear Down

Conference Registration is on Monday morning in conjunction with the opening of the Exhibit Hall at the Oasis Hotel & Convention Center. Registration and exhibits will continue on Tuesday. These times will give attendees an excellent opportunity to visit all the exhibitors and we feel you will be pleased with the format. The Opening General Session will be in the same facility as the exhibits. All Division sessions will be at the Oasis Hotel & Convention Center Monday afternoon!

More Ways to Get Your Name Before Our Members

Sponsorships

For the price of sponsoring our Opening General Session, your name/logo will be put on our large screens to be viewed by all those attending the July 22 ...

- Opening General Session
- Exhibit Hall

Advertising in the Summer Program

You can put ... and keep ... your company name, logo, and supporting information before each attendee by advertising in the 2025 Summer Program.

You can choose a quarter, half, or full page ad. And, if you want, we'll even help you design it!

For information about sponsorships or advertising in the Missouri ACTE Summer Conference Program, email Karen Mason at pkmmason@leru.net or masonk@eastnewton.org or call 417-850-3566. In order for your ad to be included in the 2025 Summer Program, we will need to hear from you by June 13, 2025. ***We look forward to seeing you at the 2025 Missouri ACTE Conference and Trade Show in Springfield!***

Exhibitor Booth Reservation Form

Contact Information

The correct wording of firm name for program listing is as follows: (Please type or print)

Name of Firm: _____

Contact Name: _____

Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

E-mail Address: _____

Missouri ACTE should address future correspondence regarding the exhibit to (if different then above):

Name: _____

Address: _____

Phone: _____ E-mail: _____

Booth Selection Information

Choice of Exhibit Location (See Exhibit Hall Layout for Booth number)

1st Choice: Booth No. _____ 2nd Choice: Booth No. _____ 3rd Choice: Booth No. _____

Line of goods to be displayed: _____

Is there a competitive company you do not want to be next to? Yes No

If yes, who? _____

Payment Information

Number of Booths Desired: _____ @ \$500.00 per booth = \$ _____
TOTAL = \$ _____

Check (Enclosed) - Make check payable to: Missouri ACTE and remit to 10349 Route CC Stella, MO 64867

Visa/Mastercard/AMEX: # _____ Security Code _____

Exp. Date: _____ Name on Card: _____

Signature: _____

ACTE processes all of our credit card charges.

Full refund if requested before June 2, 2025; 50% refund from June 3-July 3, 2025;

No refunds after July 4, 2025

Exhibitor Booth Reservation Form *(Continued)*

Reservation Process

Exhibitors should fill out this Exhibit Booth Reservation Form and forward it to Missouri ACTE, along with the fee of \$500 for each 8' by 10' booth.

Make check payable to:

Missouri ACTE
Karen Mason, Executive Director
10349 Route CC
Stella, Missouri 64867

Or, fax Exhibit Booth Registration Form, with credit card information, to: 417-472-7129

Or, scan and email the booth registration form to pkmmason@leru.net

Questions: Call Karen Mason at 417-850-3566

The Oasis Hotel & Convention Center will email exhibitors forms relating to signage, electrical, phone, freight and equipment needs. The Oasis Hotel & Convention Center will assist you with hotel reservations. Call 888-532-4338 or (417) 866-5253

Booth Personnel

Please print the names of the exhibitor personnel for name badges:

Phone # for contact during conference of at least one exhibitor present:

Promotion

Yes, please contact me about sponsorship opportunities.

Yes, please contact me about advertising in the Summer Program.

Name: _____

Are you interested in presenting in an exhibitor workshop? Yes

Door Prizes

If you have a door prize to donate, please check the appropriate box.

Yes, I will have door prizes at my booth.



*Missouri Association for Career
& Technical Education.
Karen Mason, Executive Director
10349 Route CC
Stella, MO 64867*

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Summer Conference
And Trade Show**

July 21-24, 2025 Springfield, MO

Missouri ACTE 2025 Summer Conference

Exhibitor Information Enclosed